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REFERENCE:

13 September 1984

Dear Friends,

..... Enclosed please find the revised "Technical Matters" paper that we promised you during our seminar. It should be of interest to both the film makers and the hosts since both parties will have to follow these directions. The music cue sheet from Radio Canada that is also included should be used only as a guide. Make up your own and include the pertinent information: name of selection, composer, performer, publisher, record company, number of record or name of record, how much of the selection was used, where in the film it was used, was it used for background music, theme music or other.

In addition, you are getting the revised name and address list. That's just so we don't lose touch.

I want to repeat that it was a great pleasure meeting you all again and that I certainly hope it will not be the last time we meet. The concept of AGENDA FOR A SMALL PLANET is too good an idea to lose after only two tries.

To all of you, all the best of luck in finishing your films as soon as possible. Don't forget we expect to have the completed one-inch videotapes in New York in January of 1985.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "Peter Hollander".

Peter Hollander
Chief, Feature Production Section
Visual Service, RVSD/DPI